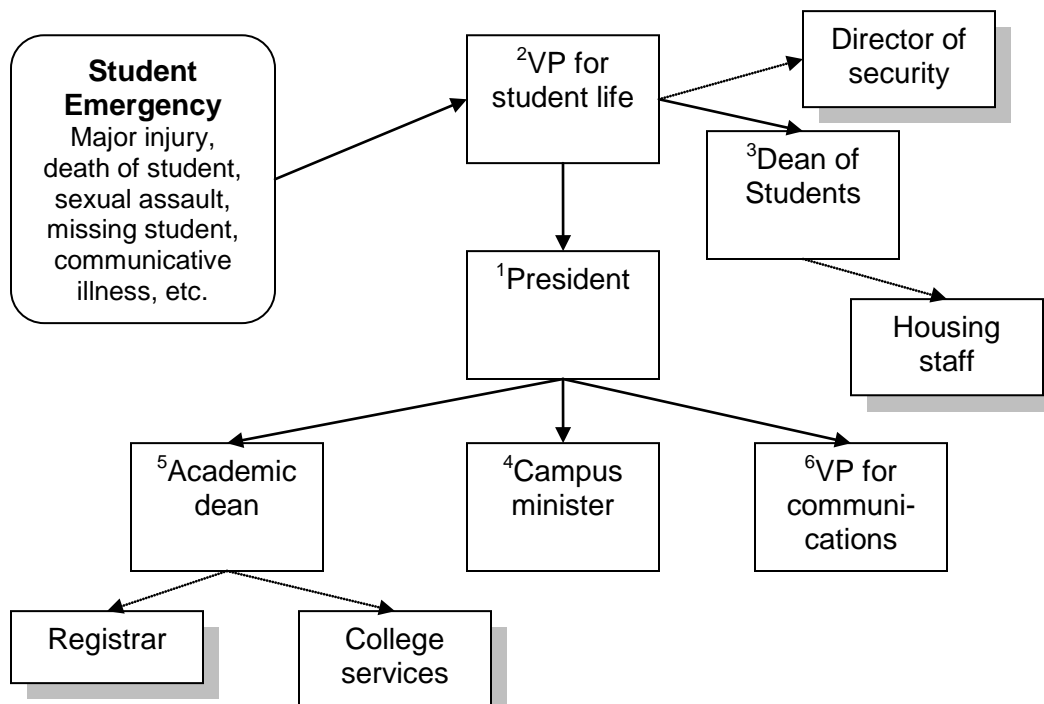




Southwestern College Emergency Plan March 2014

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*If you are **on campus**, in any case that requires professional medical or rescue help (ambulance, fire) call 9-911.
For campus security dial 9-229-0012.*



¹Dick Merriman
Home: 316-7335482
Office: 620-229-6223
Cell: 620-222-4364

³Dan Falk
Office: 620-229-6267
Cell: 620-2221-413
Home: 316-682-8895

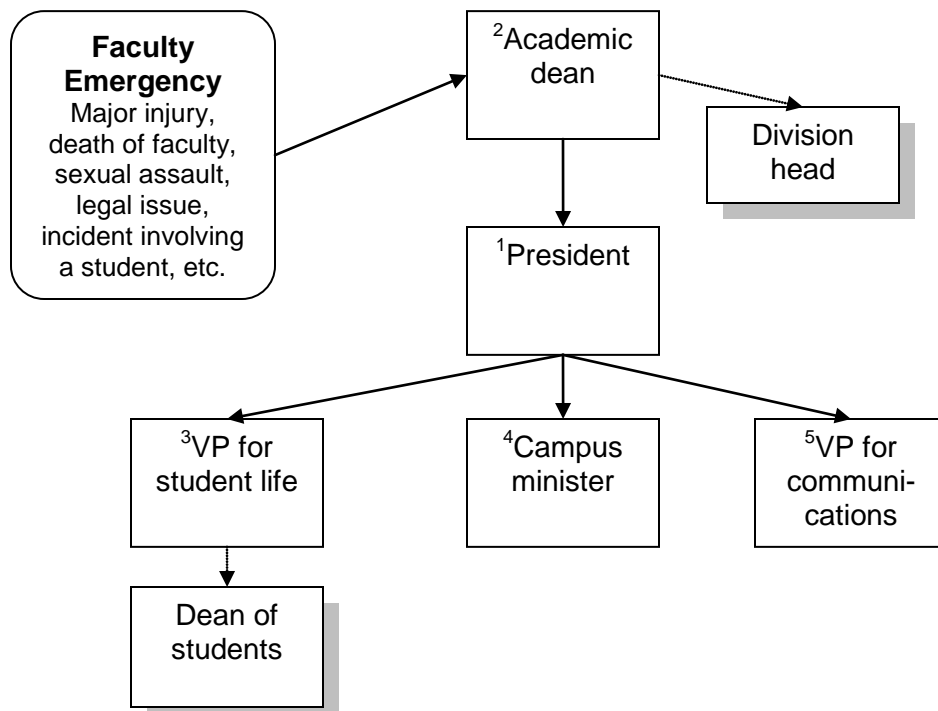
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⁴Ashlee Alley
Office: 620-229-6362
Cell: 620-262-6401

⁶Sara Weinert
Office: 620-229-6343
Home: 620-221-6531
Cell: 620-222-1851

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the student's family
 - c. Notification of roommates and friends.
 - d. Notification of campus community (professors, staff).
 - e. Preparation of a one-page crisis information sheet.
4. If a death is involved:
 - a. Arrange for campus commemoration, including a memorial service.
 - b. Ensure college representation at family service.
 - c. Arrange counseling/mental health services for students and staff.
5. Work with registrar and college services to ensure proper closure of academic issues.



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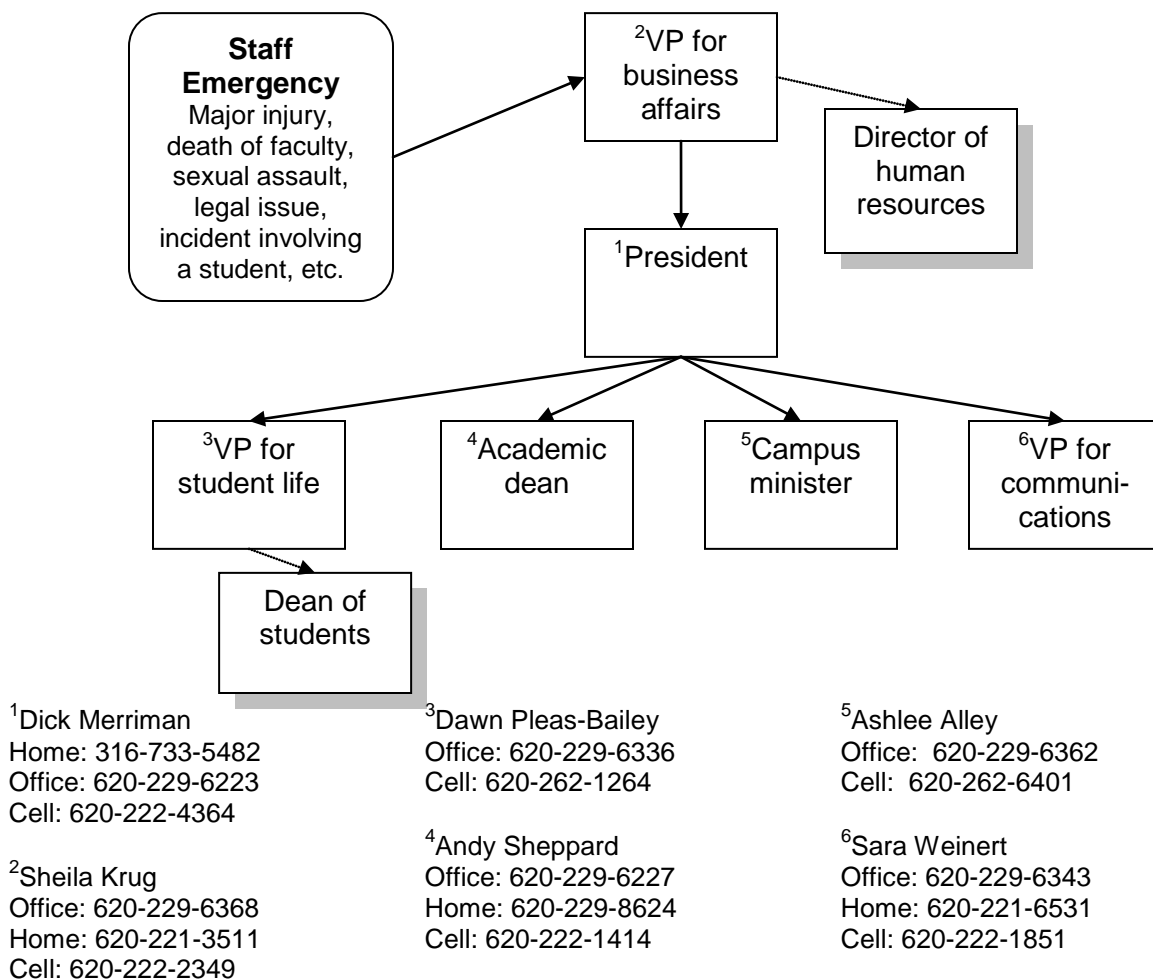
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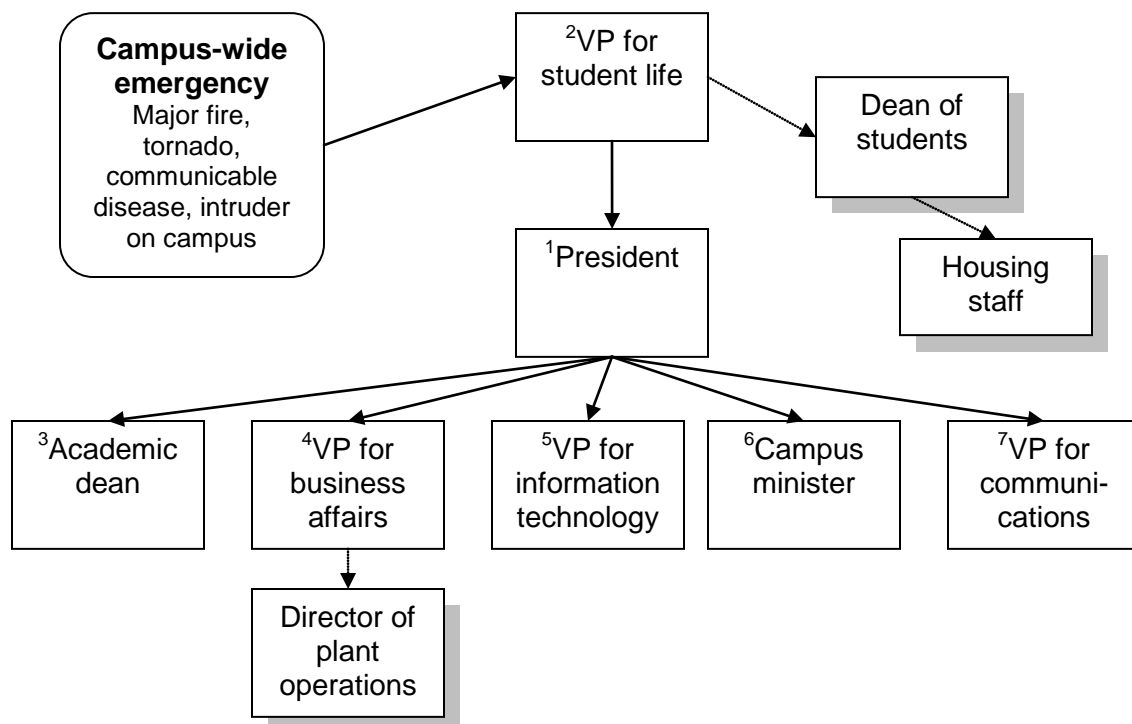
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1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the faculty member's family.
 - c. Consultation with college counsel.
 - d. Notification of campus community (professors, staff).
 - e. Preparation of a one-page crisis information sheet.
4. If a death is involved:
 - a. Arrange for campus commemoration, including a memorial service.
 - b. Ensure college representation at family service.
5. Work with director of human resources to ensure proper resolution of employment issues, including workers compensation, life insurance, etc.



1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the faculty member's family
 - c. Consultation with college counsel.
 - d. Notification of campus community (professors, staff).
 - e. Preparation of a one-page crisis information sheet.
4. If a death is involved:
 - a. Arrange for campus commemoration, including a memorial service.
 - b. Ensure college representation at family service.
5. Work with director of human resources to ensure proper resolution of employment issues, including workers compensation, life insurance, etc.



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Office: 620-229-6343
Home: 620-221-6531
Cell: 620-222-1851

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of involved student or faculty member(s)' families.
 - c. Securing of campus communication and technology issues.
 - d. Consultation with college counsel.
 - e. Notification of campus community (professors, staff).
 - f. Preparation of a one-page crisis information sheet.

Contact Information

Dick Merriman

Home: 316-733-5482
Office: 620-229-6223
Cell: 620-222-4364

Dave Denly

Office: 620-229-6104
Home: 620-229-9730
Cell: 620-222-4448

DeAnn Dockery

Office: 620-229-6210
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Dan Falk

Office: 620-229-6267
Home: 316-682-8895
Cell: 620-222-1413

Sheila Krug

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Ben Lim

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Dawn Pleas-Bailey

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Cell: 620-262-1264

Marla Sexson

Office: 620-229-6364
Cell: 316-516-3319

Andy Sheppard

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Home: 620-229-8624
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Sara Weinert

Office: 620-229-6343
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Cell: 620-222-1851

Steve Wilke

Office: 620-229-6277
Home: 620-221-3550
Cell: 620-222-7171

Ashlee Alley

Office: 620-229-6362
Cell: 620-262-6401

Skye Browning

Cell – 316-789-3506
Office – 620-229-6223

Secondary Contact Numbers

Dick Merriman

Margot Kellman (wife): 316-250-1444 (c)

Neva Merriman (mother): 785-749-9402

Ashlee Alley

Amy Foster (sister): (c) 316-20-77881 (o) 316-267-5437 ext- 158 (use cell number first)

Virginia or Mark Alley (parents): (h) 816-657-3346 (c) 816-217-9826

Dave Denly

Sara Denly (wife): 620-229-9730 (h), 620-229-4303 (c)

Judy Peterson (mother-in-law): 785-258-2680 (h), 785-366-1047 (c)

DeAnn Dockery

Roger Dockery (husband) 904-386-7869 (c)

Dan Falk

Jessica Falk (wife): 316-215-1514 (c)

Sarah Hallinan: 620-222-1960 (c)

Pat Boggs: 229-6391 (o), 316-249-7466 (c)

Sheila Krug

Jamie Krug (husband): 620-222-1725 (c)

Ben Lim

Amy Lim (wife): 316-946-2170 (o), 316-214-0436 (c)

Kristina Vuong (sister-in-law): 316-722-5441 (h)- 316-992-5146 (c)

Dawn Pleas-Bailey

Pat Boggs: 620-229-6391 (o), 620-229-9340 (h), 316-249-7466 (c)

Lonnie Boyd: 620-222-4561

Jerome Bailey (husband): 620-222-7905 (c)

Marla Sexson

Brad Sexson (husband): 316.304.4321 (c)

Melinda Alexander (mother): 620.488.2623

Andy Sheppard

Sara Weinert

Lyle Weinert (husband): 620-221-9272 (o), 620-262-6931 (c)

Steve Wilke

Beth Wilke (wife): 620-221-2700 (o), 620-222-8488 (c)

Skye Browning

Terri Browning (mom): 620-455-2596 (h) 620-455-2410 (o)

Professional Studies Leadership Team
Home and Cell Telephone Numbers
September 2009

Candyce Duggan
417-845-1014 – Home

Dana Johnson
620-222-2634 – Cell
620-229--8259 – Home
620-229--3182 – Cell (Husband Scott)

Heather Kesterson
405-204-8066 – Cell
850-747-8166 – Home
850-769-3957 – Florida Office
405-209-4061 – Cell (Husband – Brad – for emergencies only)

Joni Rankin
214-377-7654 – Office in Dallas
620--218-4016 – Cell
214-926-6498 – Cell (Steve)

Ken Morse
316-734-7589