



## **Public Patrons**

The Southwestern College Library is designed to facilitate campus informational needs and research. The library encourages public patrons to use the library's resources. Patrons not affiliated with Southwestern College are referred to as public patrons.

## **Services**

- A valid SC Library Card must be presented to check out materials from the library. A valid driver's license (or other photo ID with current address) is required to obtain a library card. See separate Children in the Library Policy for information on underage patrons.
- Public patrons with a valid SC Library card may checkout items from the book and VHS collection.
- Fines are \$.10 per item per day overdue.
- Renewal requests must be made in person and the items to renew must be presented.
- Failure to return overdue materials and/or pay fines will result in loss of library privileges. Privileges will be restored when items are returned and/or fines are paid.
- Online resources besides the library catalog can be accessed only in the library.
- Public patrons may use the library computers for 1 hour per day. Library employees may ask public patrons to vacate a computer station if needed by a member of the Southwestern community.
- Printing, photocopying, and service prices reflect the current price paid by the Southwestern community.

## **Expulsion**

Southwestern College Library is part of a private institution. Any disruptive behavior may result in the request to leave the premises and/or in the loss of library privileges as per discretion of the library employees and college authorities.

The following behaviors, although not limited to, will result in expulsion from the library:

- Loitering,
- Internet pornography, and
- Disruptive behavior.