

Non Tax-Filer Verification Worksheet (Independent)
Southwestern College · 2019-2020



Name: _____ ID: _____

E-Mail: _____ Phone: _____

A. Student Questions

Check correct box:

- Student was required to file a 2017 income tax return. (Submit a copy of the IRS tax return transcript – order from www.irs.gov)

- Student **was not** employed and had no income earned from work in 2017.

- Student **was** employed in 2017 and has listed below all income earned from wages. (Submit copies of all W-2s provided by employers.)

Employers Name	W-2 Provided?	Amount Earned in 2017

IMPORTANT: If student had income in 2017 and did not file income taxes, they must also request to receive a statement of non-filing status. Download a the **IRS Form 4506-T** from www.irs.gov, complete questions 1-5, then check the box on question 7. Enter 12/31/2017 on question 9, then sign, date and mail or fax the document to the correct address as instructed on the form.

B. Spouse Questions *(Complete only if you have a spouse.)*

Check correct box:

- Spouse was required to file a 2017 income tax return. (Submit a copy of the IRS tax return transcript – order from www.irs.gov)

- Spouse **was not** employed and had no income earned from work in 2017.

- Spouse **was** employed in 2017 and has listed below all income earned from wages. (Submit copies of all W-2s provided by employers.)

Employers Name	W-2 Provided?	Amount Earned in 2017

IMPORTANT: If spouse had income in 2017 and did not file income taxes, they must also request to receive a statement of non-filing status. Download a the **IRS Form 4506-T** from www.irs.gov, complete questions 1-5, then check the box on question 7. Enter 12/31/2017 on question 9, then sign, date and mail or fax the document to the correct address as instructed on the form.

Student's Signature **Date**

Parent/Spouse Signature **Date**