**ELIGIBILITY**

* The Combined Scholarship Fund of Greater Fort Riley (CSF) awards scholarships to qualified military family members (child or spouse) of an active duty, retired, or deceased military member, of the greater Fort Riley community.
* Qualified family members may also apply if the military sponsor has been re-assigned to another geographic location (i.e. Korea, etc.), but still holds orders for Fort Riley, and the family has stayed in the greater Fort Riley community.
* Applicants must be a currently enrolled college/graduate/vocational student. Military Spouses with no previous college experience, pursuing an undergraduate college/vocational degree, must possess a high school diploma or GED.
* \*The Graduate Student Category is only for military spouses who will be attending Kansas State University.
* Applicants must possess a valid DD Form 1173 (not 1173-1) Military Identification Card.
* Soldiers, including active duty, prior service, retired, national guard, and reservists, are ineligible to apply.
* Students who attend or will attend a service academy are considered “active duty” and are therefore ineligible to apply.
* Students who receive a ROTC scholarship are only eligible to apply if the CSF scholarship can be applied toward tuition, room and board, or books.

**SCHOLARSHIP AWARD CONDITIONS**

* Each applicant must be enrolled in full-time classes.
* This is a merit-based scholarship, financial hardship is not evaluated.
* The scholarship will be applied to the first school year following the award during the 2019-2020 academic school year.
* The scholarship is awarded for the payment of tuition, books, and room and board.
* The school the student is attending must submit written proof of enrollment before funds can be disbursed. The funds must be remitted to an accredited college, university, vocational, or technical school above the high school level, operated and approved by a state or federal authority.
* Applicants may compete in only one (1) scholarship category each year. For example, a college student married to a soldier may compete in either the military spouse category, or a college student category, but not both.
* Applicants may only receive one scholarship per category, (High School Senior, Undergraduate College Student, Military Spouse, Graduate Student) in his or her lifetime.
* The CSF reserves the right to deny any application where there is evidence of fraud or abuse.

**SELECTION OF SCHOLARSHIP RECIPIENTS**

* Applications will be assigned a number and all identifying information will be blacked out. Applicants will remain anonymous to the Judging Committee members. The first four (4) pages of the application will be removed for the judging process and all information will be treated in a confidential manner.
* Academics, extracurricular activities, leadership, community volunteerism and employment will be considered in evaluating applicants.
* In April, each applicant will be notified by mail of the CSF’s decision. An Awards Ceremony will be held in May to honor scholarship recipients. Scholarship recipients are required to attend, or if unable, are required to send a representative on their behalf. Scholarship funds will be forfeited for no-shows.
* Scholarships must be redeemed by December 31, 2019, or scholarship funds will be forfeited.

**PROCEDURE FOR SUBMITTING AN APPLICATION**

* Applicants, parents and legal guardians must sign where indicated and appropriate on the application.
* **The submitted application packet must include:**

1. **Pages 3-6 of the application**
2. **A 375-400 word single-spaced typed essay**
3. **Official Transcripts (In a sealed envelope)**
4. **Proof of military dependency (Military ID or Sponsor’s LES)**

* **Application:** Pages 3 – 6 of the application are to be returned, via mail along with the documents listed above. This application is a fillable Word document, which can be downloaded, filled out, saved to your computer, printed, signed where appropriate, and mailed in with your supporting documents. Please be mindful of the page breaks. Please attach typed extra sheets as necessary to keep the page breaks. For example, you may submit a second copy of page 6, to use as your extra sheet.
* **Essay:** The essay will be single-spaced typed and be between 375 and 400 words. Essays will not contain any information that could identify the applicant (names, addresses, ranks, units, etc.). The 2019 essay question is:

**How have the experiences of military life shaped the person you are today?**

* **Official Transcripts:** Official copies of all college transcripts are required and must be received in a sealed envelope. Military Spouses with no previous college experience will provide copies of their high school transcripts.
* **Application Receipt and Missing Document Protocol**: The CSF will notify applicant upon receipt of their application packet via e-mail. If a required document is not included in the application, CSF will attempt to notify the applicant no more than one (1) time. **If time permits, the applicant may mail in the remaining documents to complete their application if it is postmarked no later than March 15, 2019.**
* Undergraduate College Student, Military Spouses and Graduate College students will be evaluated solely on their college level performance. They will not enter any data or provide any information about events which occurred prior to the start of college nor will they provide ACT or SAT scores.
* Military Spouses with no prior college experience will provide all required academic performance information from high school. And if available, ACT and SAT scores.
* No personal identification (name, signature, etc.) will be placed on pages 5 and 6 of the application nor will they appear in the essay.
* Do not staple any of these forms. Do not print any application materials double-sided.
* Letters of recommendation are not required and will not be considered.
* Please do not send any additional documents such as certificates and awards.
* Failure to follow application instructions, including submitting an incomplete application, may result in immediate disqualification.

**APPLICATION DEADLINE**

All application and supporting documents must be postmarked **no later than March 15, 2019**.

Combined Scholarship Fund of Greater Fort Riley

P.O. Box 2082

Fort Riley, KS 66442

Please send any application questions to: FortRileyCSFapplication@gmail.com

**PERSONAL INFORMATION**

**Name:** Click or tap here to enter text.  **Date of Birth:** Click or tap to enter a date.

**Mailing Address, City, State, Zip:** Click or tap here to enter text.

**Telephone #:** Click or tap here to enter text.

**E-Mail Address:** Click or tap here to enter text.

**APPLICANT CATEGORY**  **Undergraduate College Student  Military Spouse  Graduate Student\***

### HAVE YOU BEEN AWARDED A CSF SCHOLARSHIP BEFORE?

You may only apply for one category each year. You are limited to receive one (1) scholarship per category in your lifetime. For example, if you received a CSF Scholarship last year as a college student and you are now a military spouse, you may apply for a scholarship in the military spouse category. You may not apply again in the college student category.

### No Yes If yes, which category Click or tap here to enter text.

**CURRENT COLLEGE INFORMATION** (Undergraduate College Student, Military Spouse, Graduate Student\*):

**Name:** Click or tap here to enter text.

**Address, City, State, Zip:** Click or tap here to enter text.

**Graduation Year:** Click or tap here to enter text.

**HIGH SCHOOL INFORMATION** (For Military Spouses with no prior college experience)

**Name:** Click or tap here to enter text.

**Address, City, State, Zip:** Click or tap here to enter text.

**Graduation Date:** Click or tap to enter a date.

**SCHOLARSHIP AGREEMENT FORM**

I certify that the information in this application is accurate to the best of my knowledge, and that my accompanying essay is entirely of my own effort. If I accept a scholarship awarded through the Combined Scholarship Fund, I agree to abide by all “Conditions of the Scholarship Award” set by the CSF as stated on the previous pages. Should I not fulfill these requirements, I agree to return all awarded monies to the Combined Scholarship Fund.

**Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Military Sponsor's Unit:** Click or tap here to enter text.

**Military Sponsor’s Phone:** Click or tap here to enter text.

**Military Sponsor’s Category:**  **Active Duty  Retired  Deceased**

**PHOTO RELEASE**

### I agree that CSF may use such photographs of me for any lawful purpose, including for example such purposes as publicity, advertising and Web content. Agree Disagree

**TELL US ABOUT YOURSELF**

### In a few sentences (under 100 words), please share information that will be valuable in helping us to get to know you better. This section will assist with scholarship assignments that require focus on specific requirements and will not be considered in the judging process. [This is separate from the essay.]

Click or tap here to enter text.

**COLLEGE CUMULATIVE GPA:** Click or tap here to enter text.

**HIGH SCHOOL CUMULATIVE GPA:** Click or tap here to enter text.

(For Military Spouses with no previous college experience)

**SAT SCORE:** Click or tap here to enter text.

(For Military Spouses with no previous college experience, if available)

**ACT SCORE:** Click or tap here to enter text.

(For Military Spouses with no previous college experience, if available)

**LIST COLLEGES/VOCATIONAL SCHOOLS ATTENDED IN CHRONOLOGICAL ORDER**

(For Military Spouses with no previous college experience, list high schools attended in chronological order)

|  |  |  |
| --- | --- | --- |
| **SCHOOL** | **CITY AND STATE** | **DATES ATTENDED** |
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**WHAT IS OR WILL BE YOUR MAJOR FIELD OF STUDY?**

Click or tap here to enter text.

**LIST EXTRACURRICULAR ACTIVITIES; JOB EXPERIENCE AND VOLUNTEER ACTIVITIES; AND HONORS AND AWARDS FROM WITHIN THE LAST THREE (3) YEARS**

**For Military spouses with no previous college experience, list those from the last three (3) years**

**Attach extra typed sheets as needed.**

**EXTRACURIUCLAR ACTIVITIES**

Clubs, organized sports, scouting, hobbies, special interests, etc. List positions held and approximate years of involvement.

|  |  |  |
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| **ACTIVITY** | **POSITION HELD** | **NUMBER OF YEAR(S)** |
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**JOB EXPERIENCE AND VOLUNTEER ACTIVITIES**

Job experiences; volunteer activities such as FRG, the Red Cross, Thrift Shop, Fort Riley Spouses Club, etc.

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| --- | --- | --- |
| **ORGANIZATION** | **JOB TITLE / VOLUNTEER POSITION** | **NUMBER OF HOURS** |
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**HONORS AND AWARDS**

Certificates of appreciation, volunteer awards, student activity awards, employment, and appreciation awards.

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| **ORGANIZATION** | **HONOR / AWARD** |
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