

# Southwestern College Non Tax-Filer Verification Worksheet (Dependent) 2023-2024



Name:  
Phone:

ID:  
E-Mail:

## A. Student Questions

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**Check correct box:**

- Student filed a 2021 income tax return and will submit a signed copy of the form and all existing schedules to the financial aid office. (Skip to parent questions.)
- Student **was not** employed and had no income earned from work in 2021.
- Student did not file taxes but **was** employed in 2021 and has listed below all income earned from wages. (Submit copies of all W-2s provided by employers.)

Employers Name	W-2 Provided?	Amount Earned in 2021

## B. Parent Questions

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**Check correct box:**

- Parent(s) was/were required to file a 2021 income tax return. (Skip to signatures.)
- Parent(s) **was/were not** employed and had no income earned from work in 2021.
- Parent(s) did not file taxes but **was/were** employed in 2021 and has listed below all income earned from wages. (Submit copies of all W-2s provided by employers.)\*\*

Employers Name	W-2 Provided?	Amount Earned in 2021

**\*\*IMPORTANT:** If parents worked but did not file income taxes, they must also request to receive a statement of non-filing status. Download the **IRS Form 4506-T** from [www.irs.gov](http://www.irs.gov), complete questions 1-5, then check the box on question 7. Enter 12/31/2021 on question 9, then sign, date and mail or fax the document to the correct address as instructed on the form. A statement of non-filing should arrive within 10 days. Contact us if it does not.

**Warning!** If you purposefully give false or misleading information to help establish eligibility for federal student aid, you may be subject to a \$20,000 fine, a prison sentence, or both.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**\*\*\*All signatures must be written signatures. Typed signatures will not be accepted.\*\*\***